

Heathside Preparatory School

HEALTH & SAFETY AT WORK etc. ACT 1974

STATEMENT OF GENERAL POLICY

Heathside Preparatory School acknowledges and accepts its responsibilities for securing the health, safety and welfare of all its employees, of contractors working on premises over which it has control and of members of the public (including pupils). It will seek to provide safe, healthy and hygienic working practices for all its employees. This will extend in particular to the following matters:

- 1 . The provision and maintenance of systems of work that are safe and without risk to health
2. The arrangements for ensuring safety and absence of risk to health in connection with the use, handling, storage and transport of articles and substances
3. Provision of such information, instruction, training and supervision as is necessary to ensure the health and safety of all its employees and pupils
4. The maintenance of premises in a condition that is clean, safe and without risk to health and the maintenance of means of access to and exit from the premises that are safe and without such risks
5. The provision and maintenance of a working environment for employees which is safe, without risks to health and adequate as regards facilities and arrangements for their welfare at work
- 6, The provision of information to contractors and visitors on the procedures and rules in place to ensure their safety whilst on the site

The school also considers that it is the individual responsibility of all employees to ensure strict adherence to safety regulations and policies and to fulfil their obligations under the Health and Safety at Work etc. Act 1974 in the following respects:

1. To take reasonable care of his/her own health and safety and of other persons (including pupils) who may be affected by his/her acts or omissions at work
2. To co-operate with management as regards any duty or requirement imposed on management of any other person by the Act, so far as is necessary to enable that duty or requirement to be performed or complied with
3. Not to interfere intentionally or recklessly with or misuse anything provided in the interests of health, safety or welfare in pursuance of the requirements of the Act
4. To report any defects or hazards without delay to their immediate superior and/or colleagues

This policy statement will apply to all persons working within the establishment controlled by the school whether or not they are contractually employed by the school.